

From: Richard Sumter/R3/USEPA/US
Sent: 6/4/2012 1:27:57 PM
To: Magdalin Gomez/R3/USEPA/US@EPA
CC:
Subject: OPA Dimock Communication Plan

Maggie, attached is OPA's Dimock Communication Plan. Please protect document and track for changes. Please include the following message and distribute to OPA staff except the Cs.

Rick has asked me to forward a draft copy of the division's Dimock Communication Plan for your review, feedback and suggestions. Your input will be discussed at tomorrow's (6/5) weekly staff meeting. If for some reason you are unable to attend the staff meeting your input is still expected. Please feel free to mark up the document under the Microsoft Word review tab. All comments will be entertained. The document is confidential and not for distribution purposes outside of the office of OPA! After your review please forward the document back to me with your comments. Once again, the deadline for the review is COD tomorrow (6/5). Thanking you in advance for your prompt response to this request. Rick looks forward to your comments.